

# NCC LIMITED

(CIN:L72200TG1990PLC011146)

Regd. Office : NCC House, Madhapur, Hyderabad – 500 081.

Website : [www.ncclimited.com](http://www.ncclimited.com) E-mail : [ho.secr@nccltd.in](mailto:ho.secr@nccltd.in)

Ph. No.040-23268888, Fax:040-23125555

## **Notice regarding the 30<sup>th</sup> Annual General Meeting ,Book Closure, E-Voting Etc.,**

Notice is hereby given that the 30<sup>th</sup> Annual General Meeting (AGM) of the members of the Company will be held on **Friday, the 25<sup>th</sup> September, 2020 at 3.00 p.m. through Video Conferencing (VC) / Other Audio Visual Means (OVAM)** to transact the business as set out in the Notice convening the meeting. Kindly make it convenient to attend the Annual General Meeting.

In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs (MCA) has vide its General Circular No. 20/2020 dated May 5, 2020 read with General Circulars Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 (collectively referred to as “MCA Circulars”) and SEBI VIDE Circular dated 12<sup>th</sup> May,2020,permitted the holding of the Annual General Meeting through VC / OAVM, without the physical presence of Members at a common venue. Accordingly, in compliance with the provisions of the Companies Act, 2013 (Act), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and MCA Circulars, the 30<sup>th</sup> AGM of the Company is being held through VC / OAVM. **The Annual Report for the FY 2019-20 together with Notice convening the 30<sup>th</sup> Annual General Meeting have been mailed to the Shareholders to their registered mail ids.**

The Annual Report for FY 2019-20 (including Notice of the AGM) is also available on the Company’s website : [www.ncclimited.com](http://www.ncclimited.com), websites of National Stock Exchange of India Ltd: [www.nseindia.com](http://www.nseindia.com) and BSE Limited: [www.bseindia.com](http://www.bseindia.com) respectively and also on the website of the Company’s Registrar & Transfer Agent – Kfin Technologies Private Limited (KFin) at <https://evoting.karvy.com>.

### **REMOTE E-VOTING AND E-VOTING AT THE AGM**

In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of Listing Regulations, the Company is providing to its Members the facility to exercise their right to vote by electronic means through e-voting facility. The remote e-voting facility is available at the link: <https://evoting.karvy.com>, for remote e-voting you may log-in by using the following user ID and password :

The e-voting facility will be available during the following voting period:

<b>Commencement of e-voting</b>	<b>September 22, 2020 (9:00 a.m. IST)</b>
<b>Closure of e-voting</b>	<b>September 24, 2020 (5:00 p.m. IST)</b>

**The Company has taken September 18, 2020 as the Cut-off date for the purpose of determining the eligibility for e-voting.**

Remote e-voting shall not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by KFin upon expiry of aforesaid period. Members, who have cast their votes by remote e-voting may also attend the AGM through VC / OAVM. Members who have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting during the AGM.

**Pursuant to Section 91 of the Companies Act,2013 read with Rule 10 of the Companies (Management and Administration)Rules,2014 and other applicable provisions if any, the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, 9<sup>th</sup> September,2020 to Friday, 11<sup>th</sup> September, 2020 (both days inclusive) for annual closing and determining the entitlement of the shareholders to the dividend for the Financial Year 2019-20.**

**Members of the Company who have purchased their shares after the dispatch of the notice but before the cutoff date (i.e. 18<sup>th</sup> September, 2020) may contact KFinTech at Tel No. 1800 345 4001 (toll free) to obtain login id and password or send a request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).**

#### **Income Tax on Dividend:**

Pursuant to Finance Act 2020 dividend income will be taxable in the hands of shareholders w.e.f. April 1, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates.

In case of any query and/or grievance, in respect of voting by electronic means, Members may refer to the Help & Frequently Asked Questions (FAQs) and E-voting user manual available at the download section of <https://evoting.karvy.com> (KFinTech Website) or contact Mr. I L Murthy (Unit:NCC Limited) of KFin Technologies Private Limited, Selenium, Plot 31 & 32, Gachibowli Financial District, Nanakramguda, Hyderabad-500 032 or at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) and [evoting@kfintech.com](mailto:evoting@kfintech.com) or phone no. 040-6716 2222 or call KFin's toll free No. 1-800-3454-001 for any further clarifications.

**For NCC Limited**

**M V SRINIVASA MURTHY  
COMPANY SECRETARY & E.V.P. (LEGAL)**

**Place: Hyderabad**

**Date: 27-08-2020**