



# NCC LIMITED

(CIN:L72200TG1990PLC011146)

Regd. Office : NCC House, Madhapur, Hyderabad – 500 081.

Website : [www.ncclimited.com](http://www.ncclimited.com) E-mail : [ho.secr@nccltd.in](mailto:ho.secr@nccltd.in)

Ph. No.040-23268888, Fax:040-23125555

## NOTICE OF THE TWENTY EIGHTH ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE INTIMATION

1. Notice is hereby given that the Twenty Eighth Annual General Meeting of the Company is scheduled to be held on Friday, the 10<sup>th</sup> August, 2018 at 3.30 p.m. at KLN Prasad Auditorium, Federation House, The Federation of Telangana and Andhra Pradesh Chambers of Commerce and Industry,11-6-841, Red Hills, Hyderabad-500004, Telangana.
2. Electronic copies of the Notice of the AGM and the Annual Report for the Financial Year ended on 31<sup>st</sup> March, 2018 have been sent to all the members whose e-mail IDs are registered with the Company/Depository Participant(s). In respect of those members whose email IDs are not available, physical copies of the Notice of the AGM and the Annual Report for the Financial Year 2017-18 have been sent to all such members at their registered address in the permitted mode. The dispatch of Notice of the AGM and the Annual Report has been completed on 14<sup>th</sup> July, 2018.
3. Members holding shares either in physical form or dematerialized form, as on the cut-off date i.e. 3<sup>rd</sup> August, 2018, may cast their vote electronically on the Ordinary and Special items of Business as set out in the Notice of the AGM through electronic system of Karvy Computershare Private Limited from a place other than venue of the AGM (“remote e-voting”). All the members are informed that:
  - i. The Ordinary and the Special items of Business as set out in the Notice of the AGM may be transacted through voting by electronic means;
  - ii. **The remote e-voting shall commence on 7<sup>th</sup> August, 2018 at 9.00 a.m. and shall end on 9<sup>th</sup> August, 2018 at 5.00 p.m.;**
  - iii. The cut-off date for determining the eligibility to vote by electronic means or at the AGM is 3<sup>rd</sup> August, 2018;
  - iv. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the Notice of the AGM and holding shares as of the cut-off date i.e. 3<sup>rd</sup> August, 2018, may obtain the login ID and password by sending a request at [evoting@karvy.com](mailto:evoting@karvy.com) or [ho.secr@nccltd.in](mailto:ho.secr@nccltd.in). However, if a person is already registered with Karvy Computershare Private Limited for e-voting then existing user ID and password can be used for casting vote;

- v. Members may note that: a) the remote e-voting module shall be disabled by Karvy Computershare Private Limited after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently; b) the facility for voting through ballot paper is being made available at the AGM; c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and d) the person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper;
  - vi. The Notice of AGM is available on the Company's website [www.ncclimited.com](http://www.ncclimited.com) and also on the website of Karvy Computershare Private Limited i.e. <https://evoting.karvy.com> ;
  - vii. In case of queries, members may refer to the Frequently Asked Questions (FAQs) and e-voting user manual at the Downloads Section of <https://evoting.karvy.com> or call on toll free No. 1800-3454-001, contact Mr. V Raghunath, Deputy Manager, Karvy Computershare Private Limited, at e-mail ID [raghu.veedha@karvy.com](mailto:raghu.veedha@karvy.com) or at Telephone No., 040 6716 1606 or to the Company at [ho.secr@nccltd.in](mailto:ho.secr@nccltd.in).
4. Pursuant to Section 91 of the Companies Act,2013 read with Rule 10 of the Companies (Management and Administration)Rules,2014 and other applicable provisions if any, the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday,1<sup>st</sup> August, 2018 to Friday, 3<sup>rd</sup> August, 2018 (both days inclusive) for annual closing and determining the entitlement of the shareholders to the dividend for the Financial Year 2017-18.

For NCC Limited

Place : Hyderabad  
Date : 14-07-2018

M V SRINIVASA MURTHY  
COMPANY SECRETARY & E.V.P. (LEGAL)

